

## HALLAM FIELDS JUNIOR SCHOOL

### PARENTAL CONSENT FOR ADMINISTRATION OF MEDICINES IN SCHOOL

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TO BE COMPLETED BY THE PARENT/GUARDIAN OF ANY CHILD REQUESTING THAT DRUGS BE ADMINISTERED UNDER THE SUPERVISION OF SCHOOL STAFF OR WHERE A CHILD IS BRINGING MEDICINE INTO SCHOOL WHICH THEY WILL SELF ADMINISTER

If you need help to complete this form, please contact the School/Youth club.

Please complete in block letters

Name of child: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

School/Youth club: \_\_\_\_\_

Doctor's name: \_\_\_\_\_

#### Non-prescribed medicines

My child requires the following non-prescribed medicines:-

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#### Prescribed medicines

The Doctor has prescribed (as follows) for my child:

Name of drug or medicine to be given and any special storage instructions:	When? (eg, lunchtime, after food, when wheezy, before exercise):	How much? (eg half a teaspoon, 1 tablet, 2 drops):	Route? eg by mouth or in each ear:
1 _____	_____	_____	_____
2 _____	_____	_____	_____
3 _____	_____	_____	_____
4 _____	_____	_____	_____

**Child's name:** \_\_\_\_\_ can administer his/her own medication\*/requires supervision  
to administer his/her own medicine\*/requires assistance in administering his/her medicine\*

I request that the treatment be given in accordance with the above information by a named member of the school/youth club staff who has received all necessary training. I understand that it may be necessary for this treatment to be carried out during educational visits and other out of school/centre activities, as well as on the school/youth club premises.

I undertake to supply the school/youth club with the drugs and medicines in the original duplicate labelled containers, provided by the Dispensing Chemist.

I accept that whilst my child is in the care of the school/youth club, the school/youth club staff stand in the position of the parent and that the school/youth club staff may, therefore, need to arrange any medical aid considered necessary in an emergency, but I will be told of any such action as soon as possible.

I can be contacted at the following address/telephone during school/youth club hours:

**Name:** \_\_\_\_\_

**Signed:** \_\_\_\_\_

**Contact address:** \_\_\_\_\_

**Date:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Contact tel no:** \_\_\_\_\_

\* Delete that which does not apply

**THIS FORM SHOULD BE DISCARDED/DESTROYED WHEN THE MEDICATION IS COMPLETED OR CHANGED.**

I give consent for my child's personal information to be used for the purpose described above. Please note you have the right to withdraw this consent at any time and you can do this by contacting us at the address given below.

Tick here to confirm consent ☐

Signed:

PRINT NAME

Date:

For more information on how Hallam Fields Junior School uses data we hold about you, how long we keep it and your rights relating to it, e.g. to have it corrected, erased, restricted, transferred or to see your records go to our website at [www.hallamfields.derbyshire.sch.uk](http://www.hallamfields.derbyshire.sch.uk) or contact Sharron Ashby, School Business Manager, Hallam Fields Junior School, Longfield Lane, Ilkeston, Derbyshire DE7 4DB on 0115 9322568